

## Questionnaire for Weddings

Name Bride & Groom: \_\_\_\_\_

1. Will Alcohol be served? Including a champagne toast. **YES      NO**  
If yes, the following mandatory requirements apply:
  - You must provide a copy of your Virginia ABC Banquet License ([www.abc.virginia.gov](http://www.abc.virginia.gov))
  - Entire Courtyard or Trail Center conference room must be rented
  - A Uniformed Officer who has arresting authority in this jurisdiction must remain on duty while alcohol is served.
  
2. Will you have a caterer, rental equipment or will a commercial business provide service? **YES      NO**  
If yes, the following requirements apply:
  - Certificate of Insurance from each commercial business associated with the event
  - Tent tie backs and stakes must be clearly marked, an attendant from the party remains with equipment at all times (from set-up to break-down) to avoid tripping hazards, including volleyball nets
  
3. Will animals be involved in the event? **YES      NO**
  - The release of doves, butterflies, or any animal is strictly prohibited on premises
  - Pets are permitted as long as they are on a leash at all times.
  
4. Will there be any use of Firearms, or swords in the event? **YES      NO**
  - Weapons must be presented to the Ranger on Duty for inspection prior to admittance.
  
5. Will all participants be fully clothed? **YES      NO**
  
6. Will there be a display of an open flame? (circle all that apply) **YES      NO**  
Candles, grills, tiki torches, fireworks.  
If yes, the following guidelines pertain to the event:
  - Open flame is permissible if prevailing weather conditions do not pose a threat
  - All open flames are to be located a safe distance from combustible materials including , but not limited too, dune grass, wooded areas, fabric or decorations, and structures.
  
7. Will tables and chairs be rented through the park? **YES      NO**  
How many tables \_\_\_\_\_  
How many chairs \_\_\_\_\_  
Set-up **Staff      Self**
  
8. Would you be interested in renting our tents? **YES      NO**
  - 20' x 40' \_\_\_\_\_
  - 40' x 40' \_\_\_\_\_
  
9. Parking fees apply to ALL vehicles parked on premises. This includes wedding rehearsals and members of the wedding party. How will the parking fees be paid? (**please circle one**):  
**Lump Sum parking** (cars are tallied and payment is due at the conclusion of the event)  
**Individual Parking** (each vehicle pays upon entrance into park)  
If you select "individual parking," please inform your guests that they are responsible for their own parking fees.
  
10. Persons with mobility restrictions may have difficulty walking on the beach.  
Will a beach wheelchair be needed? **YES      NO**  
If yes, park has one manual wheelchair capable of operating on the beach free of charge.
  
12. Will anything be thrown? **YES      NO**  
If yes, please describe: \_\_\_\_\_  
Artificial and fresh flowers/petals/leaves, glitter, confetti, rice, balloons and birdseed are not permitted for use

**Additional Information:** For Beach or Vista ceremonies, please advise your guests that your event will be held outdoors. Instruct them to wear weather appropriate clothing and footwear as well as where to go in case of inclement weather. Depending on time of year and day, temperatures can get extremely HOT. Dress for the weather and have cold water on hand.